

## JOB APPLICATION

**The Saddle River Valley Swim & Tennis Club, Inc.**  
750 E. Saddle River Rd., Airmont, New York 10952  
845-356-9010

The Saddle River Valley Swim & Tennis Club, Inc. is an equal opportunity employer. This application will not be used for limiting or excluding any applicant from consideration for employment on a basis prohibited by local, state, or federal law. Should an applicant need reasonable accommodation in the application process, he or she should contact a company representative.

*Please fill out all of the sections below:*

### **Applicant Information**

**Applicant Name:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**City, State and Zip Code:** \_\_\_\_\_

**Telephone Number:** \_\_\_\_\_

**Email Address:** \_\_\_\_\_

**Date of Application:** \_\_\_\_\_

### **Employment Position**

**Position(s) applying for:** Lifeguard, Cleaner, Front Desk, Junior Manager, Assistant Manager, Tennis Coach (all part-time)

How did you hear about this position? \_\_\_\_\_

What days are you available for work? \_\_\_\_\_

What hours or shift are you available for work? \_\_\_\_\_

On what date can you start working if you are hired? \_\_\_\_\_

### **Personal Information**

Have you ever applied to or worked for The Saddle River Valley Swim & Tennis Club, Inc. before? Yes No

If yes, when?

Do you have any friends, relatives, or acquaintances working for The Saddle River Valley Swim & Tennis Club, Inc. Yes No

If yes, state name & relationship:

Are you 18 years of age or older? If not, indicate age here: Yes No

Are you a U.S. citizen or approved to work in the United States? Yes No

Do you have any condition which would require job accommodations? Yes No

If yes, please describe accommodations required below.

Have you ever been convicted of a criminal offense (felony or misdemeanor)? Yes No

If yes, please state the nature of the crime(s), when and where convicted and disposition of the case:

### **Job Skills/Qualifications**

Please list below the skills and qualifications you possess for the position for which you are applying:

*(Note: The Saddle River Valley Swim & Tennis Club, Inc. complies with the ADA and considers reasonable accommodation measures that may be necessary for eligible applicants/employees to perform essential functions. It is possible that a hire may be tested on skill/agility and may be subject to a medical examination conducted by a medical professional.)*

### **Education and Training**

#### **High School**

Name	Location (City, State)	Year Graduated	Degree Earned

#### **College/University**

Name	Location (City, State)	Year Graduated	Degree Earned

#### **Vocational School/Specialized Training**

Name	Location (City, State)	Year Graduated	Degree Earned

#### **Military:**

Are you a member of the Armed Services?

What branch of the military did you enlist?

What was your military rank when discharged?

How many years did you serve in the military?

What military skills do you possess that would be an asset for this position?

**Previous Employment**

**Employer Name:**

Job Title:

Supervisor Name:

Employer Address:

City, State and Zip Code:

Employer Telephone:

Dates Employed:

Reason for leaving:

**Employer Name:**

Job Title:

Supervisor Name:

Employer Address:

City, State and Zip Code:

Employer Telephone:

Dates Employed:

Reason for leaving:

**Employer Name:**

Job Title:

Supervisor Name:

Employer Address:

City, State and Zip Code:

Employer Telephone:

Dates Employed:

Reason for leaving:

**References**

Please provide 2 personal and professional reference(s) below:

Reference	Contact Information

**Additional Information:**

Do you currently have a valid Lifeguard certification?

Do you currently have a valid CPR/AED certification?

Do you have any other certifications relevant to the position?

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**AT-WILL EMPLOYMENT**

The relationship between you and the The Saddle River Valley Swim & Tennis Club, Inc. is referred to as "employment at will." This means that your employment can be terminated at any time for any reason, with or without cause, with or without notice, by you or the The Saddle River Valley Swim & Tennis Club, Inc.. No representative of The Saddle River Valley Swim & Tennis Club, Inc. has authority to enter into any agreement contrary to the foregoing "employment at will" relationship. You understand that your employment is "at will," and that you acknowledge that no oral or written statements or representations regarding your employment can alter your at-will employment status, except for a written statement signed by you and either our General Manager or Board President.

Applicant Signature:

Dated:

**RETURN TO BUSINESS MANAGER:**

(1) via email to [info@srvclub.com](mailto:info@srvclub.com)

-or-

(2) via mail to Saddle River Valley Swim & Tennis Club, P.O. Box 443, Saddle River, NJ 07458-0443